



## Information for Incoming Exchange Students

Dear students! We are very happy that you have decided to apply to FH JOANNEUM as incoming exchange students. Please read this information carefully and contact us via [international@fh-joanneum.at](mailto:international@fh-joanneum.at) if you have any questions.

### General information

You will be enrolled as a student at FH JOANNEUM. Incoming students must pay the Austrian student's union fee of € 22,70 Euro per semester at the start of the semester. As student at FH JOANNEUM, you have the right to get an enrollment document which shows your student status and gives you access to various student discounts. You also have access to the FH JOANNEUM computer systems and to the libraries. The student's union fee covers an [accident and liability insurance](#) for students. Students in the health sector (midwifery, dietetics and nutrition, occupational therapy, biomedical science, logopedics, physiotherapy, radiography, health care and nursing) must purchase a liability insurance ("Berufshaftpflichtversicherung") via the FH JOANNEUM. The insurance costs approximately € 42 and is to be paid before the start of the semester.

All incoming students must apply via our online application system Mobility Online and upload the Learning Agreement for students before the start of the semester.

You can find more information for incoming students and trainees on our [website](#).



## Information about courses and study programs at FH JOANNEUM

You have been nominated to a specific program of studies by your home university. If you do not know which program of studies you have been nominated to, please ask us via e-mail.

**Students at our campus in Graz** can only choose courses from the program they were nominated to. It is not possible to mix and match between different programs of study.

**Our campuses in Kapfenberg and Bad Gleichenberg** offer a program in English especially designed for incoming exchange students with a wide range of courses from different programs of study, where it is possible to mix and match between different programs of study.

International program Kapfenberg: [information here](#)

International program Bad Gleichenberg: [information here](#)

You will need to upload a proof of language competence in the language of instruction (English or German, depending on the program of studies) correspondent to level B2 of the Common European Framework of Reference for Languages. We do not require a specific test, any diploma is fine, if your level of competence is clearly indicated. If the language of instruction is your mother tongue, you do not need to upload a proof of competence.



## Housing information for Incoming Exchange Students

**All incoming students are expected to organize their housing by themselves.  
We do not offer on-campus housing.**

### Accommodation in Graz

#### Housing Office OeAD (recommended)

We recommend applying for student housing via OeAD (Österreichischer Austauschdienst – Austrian Exchange Service). They offer student dormitories on a semester-by-semester basis. To receive a room allocation, please register on the [OeAD student housing website](#).

You are also free to look for your own apartment or flat share in Graz.

The following links may help with your search:

- [Accommodation in Graz](#)
- [Dormy.at](#)
- [Campusboard](#)
- [WG gesucht](#)

### Accommodation in Kapfenberg

The department for International Relations will help you with your accommodation search at the

Kapfenberg campus. Please email the contact on-site: [international-kbg@fh-joanneum.at](mailto:international-kbg@fh-joanneum.at)

- [Accommodation in Kapfenberg](#)

### Accommodation in Bad Gleichenberg

The department for International Relations will help you with your accommodation search at the Bad

Gleichenberg campus. Please email the contact on-site: [international-bgb@fh-joanneum.at](mailto:international-bgb@fh-joanneum.at)

- [Accommodation in Bad Gleichenberg](#)



## Transportation

Students under the age of 27 can purchase the Styrian top-ticket, which gives unlimited access to all public transportation (bus, tram, train) in Styria for a full semester. The ticket costs 179 Euro per semester and can be purchased at all train stations. To purchase the Top Ticket, you need:

- A valid ID (passport or ID card)
- A filled Top Ticket [order form](#)
- A confirmation of enrollment from FH JOANNEUM

Alternatively, you can purchase single tickets, weekly tickets or monthly tickets for the trams and buses. You can buy the tickets in the tram as well as from the “Trafik” (small convenience shops).

Train tickets are available [online](#) and at the train station. If you plan to travel by train regularly, you can buy the discount pass [Vorteilscard](#), which gives you a 50% discount on all train rides in Austria.

## Services

**Psychological counseling for students (free of charge):** [psych.ber@uni-graz.at](mailto:psych.ber@uni-graz.at) or +43316814748

**Equality and Diversity Office:** [Equality and Diversity » FH JOANNEUM \(fh-joanneum.at\)](#) offers support for students with special needs.

## Visa, entry, and residence information for Incoming Exchange Students

Nationals of EU/EEA countries or Switzerland do not need a visa and enjoy the freedom of domicile ("Niederlassungsfreiheit"). If you have sufficient financial means to finance your stay in Austria and valid health insurance covering all the necessary costs, you only need a valid travel document (passport or ID card) to enter and reside in Austria. Please note that all EU/EEA citizens are required to obtain a confirmation of registration for EU and EEA citizens ("Anmeldebescheinigung") within the first four months of their stay in Austria.

Nationals of non-EU/EEA countries studying in Austria for up to six months must file an application for a residence visa (Visum D) with the competent Austrian representative authority in their home country. American and Canadian citizens are also eligible to apply for a visa in one of Austria's neighboring countries upon arrival. It is not possible to apply for or renew your visa in Austria.

Nationals of non-EU/EEA countries studying in Austria for more than six months must file an application for a residence permit. If you are entitled to enter Austria without a visa you can file this application in Austria. If you are not entitled to enter Austria without a visa the application will be processed by the Austrian representative authority in your home country. As this procedure may take some time you should submit your application to the relevant authority at least three months prior to your planned entry to Austria.

You will find all relevant information about entry and residence requirements on the [website of the Austrian Exchange Service \(OeAD\)](#).

## Insurance information for Incoming Exchange Students

**Exchange students studying at FH JOANNEUM must be covered by sufficient insurance throughout their stay.**

Students from EU/EEA countries usually are covered by national health insurance in their home country and are entitled to receive medical treatment in Austria upon presentation of the European Health Insurance Card (EHIC).

Students from non-EU/EEA countries are free to take out their own insurance for their stay in Austria, though we recommend taking out an Austrian insurance plan. If taking out insurance in your home country, you must prove that the amount covered by the contract is at least € 100.000,-- (hundred thousand Euro) and that bills exceeding € 1000 (thousand Euro) will be paid directly to the relevant hospital or doctor. Please note that if you are applying for a residence permit, not all foreign insurance plans are accepted; an Austrian insurance plan is strongly recommended.

Based on our long-standing experience with foreign insurance providers, we recommend taking out the [FeelSafe insurance](#). With [FeelSafe](#) you can fulfill the legal requirements in the quickest, easiest, most convenient and most affordable way. You do not need any paperwork, nor do you need to go anywhere personally. FeelSafe is accepted by the government for your stay in Austria. You can choose from the travel insurance for the C-Visa for up to 90 days stay or the long-term insurance for the D-Visa and Residence Permit. It is also possible to purchase an insurance plan for students from the Austrian public insurance company ([ÖGK](#)). With the ÖGK insurance, you are also fully covered and fulfill all legal requirements.



## Information about Orientation Packages for Incoming Exchange Students

We offer different orientation packages to help you prepare for studying at FH JOANNEUM and assist you with the various administrative issues involved. If you are accepted as an exchange student, you will receive further information on how to sign up from us via e-mail. **Prices and duration are subject to change.**

### **CULTURE&FUN Package**

Have some fun before the semester starts! This package offers you a great opportunity to get to know Graz, Styria, and your new colleagues in a relaxed atmosphere.

This package includes:

- An extensive social program with intercultural workshops and excursions - get to know FH JOANNEUM, your new home, and your colleagues in a relaxed atmosphere.
- Extensive administrative assistance - we will help you take care of all the paperwork you need to complete to live in Austria and study at FH JOANNEUM.

Dates: One week (Monday-Friday)

Fee: EUR 160,--



### **LANGUAGE Package**

Use the time before the semester start for an intensive language course to prepare you for studying at FH JOANNEUM. Improve your German in a pleasant atmosphere over a course of 60 study units (this is twice as much as a two-hour semester course). If you have no knowledge of German, this intensive course will equip you with the basic skills to immerse yourself in your studies.

This package includes:

- A three-week German language course at your level.
- Extensive administrative assistance - we will help you to take care of all the paperwork you need to live in Austria and study at FH JOANNEUM.

Dates: Three weeks

Fee: EUR 320,--

### **PREMIUM Package**

This package includes:

- A three-week German language course at your level: Use the time before the semester start for an intensive language course to prepare you for studying at FH JOANNEUM. Improve your German in a pleasant atmosphere over a course of 60 study units (this is twice as much as a two-hour semester course). If you have no knowledge of German, this intensive course will equip you with the basic skills to immerse yourself in your studies.
- An extensive social program with intercultural workshops and excursions - get to know FH JOANNEUM, your new home, and your colleagues in a relaxed atmosphere.





- Extensive administrative assistance - we will help you to take care of all paperwork you need to live in Austria and study at FH JOANNEUM.
- Lunch on all days with activities in the morning and afternoon.

Dates: Three weeks

Special Offer: EUR 420,--